

# VOTER REGISTRATION DRIVE CHECKLIST



Hosting a voter registered drive at your school or community event?  
Here's a quick checklist of what do to for a successful drive.

## BEFORE THE DRIVE

- Get the appropriate approvals from your school or event leaders
- Pick a time and location
- Recruit and train volunteers
- Create flyers, social posts or other advertising for the drive
- Make sure you know Arizona's voter registration requirements
- Decide how you will store and return completed voter registration forms

## SUPPLIES

- Table/booth with voter registration signs or posters
- Pens and clipboards for people to fill out their forms
- Paper registration forms (download them here: [azcleelections.gov/register-to-vote#paperform](https://azcleelections.gov/register-to-vote#paperform))

- Tablet or computer for online registration
- Swag (stickers, bracelets, food, etc) for people who register

## DURING THE DRIVE

- Always have at least one person at your table
- Actively greet people and ask them if they want to register to vote
- Explain different registration options (e.g. signing up for the Active Early Voter List)

## AFTER THE DRIVE

- Remove table/booth and take down signs or posters
- Pick up and remove any trash from the day
- Collect all completed voter registration forms and send them to their proper location

