Candidate Portal

The Citizens Clean Elections Commission is pleased to provide candidates running for statewide or legislative office access to our candidate portal. The candidate portal is an online application provided to candidates who wish to create and maintain a candidate profile, as well as submit an official 200 word statement to be printed in the Commission's Voter Education Guide. In addition to the Voter Education Guide, candidate profiles are presented to voters digitally via the Commission's website and smart device applications (iOS and Android). The candidate portal also allows elected officials to maintain a profile, which is presented to voters via the Commission's "Find my Elected Official" application.

Setting up a Candidate Profile:

http://www.azcleanelections.gov/candidate-portal

Existing users (2016 candidates): If you created a profile in the 2016 election cycle (to submit a candidate statement), you can use your existing login. There is a password recovery feature for any forgotten passwords.

Please sign in:

Email Address
test123@gmail.com

Password

Sign In

I forgot my password

Create a new login

New users: To create a candidate profile, you will have to first create a new login. New logins are submitted to Clean Elections staff for approval and can take up to 24 hours to process. You will receive an automated email notification once your login was approved.
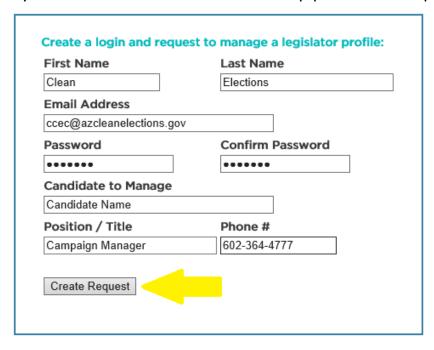
Please sign in:

Email Address

Password

Sign In

I forgot my password

Create a new login

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A candidate or a representative of a candidate (such as a campaign manager) can create/edit a candidate profile. The information submitted should reflect whomever is setting up the profile (candidate or representative) and the candidate's name must appear in the "Candidate to manage" field.

Create a login and request to manage a legislator profile:

First Name	Last Name
Clean	Elections

Email Address
ccec@azcleanelections.gov

Password	Confirm Password
••••••	••••••

Candidate to Manage
Candidate Name

Position / Title	Phone #
Campaign Manager	602-364-4777

Create Request

After all fields are completed, click "Create Request". This will prompt an approval from the Commission to complete the setup. You will be notified within 24 hours by an automated email once the set up process is complete.

Create a login and request to manage a legislator profile:

First Name	Last Name
Clean	Elections

Email Address
ccec@azcleanelections.gov

Password	Confirm Password
••••••	••••••

Candidate to Manage
Candidate Name

Position / Title	Phone #
Campaign Manager	602-364-4777

Create Request

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Functionality:

Once the login process is complete, the user can submit the following information:

- Name and contact information
- Photograph
- Website and social media links
- E-Qual links
    - Candidates set up an E-Qual account in the Secretary of State's candidate portal. Once created, unique links are generated for each candidate's petition and $5 qualifying contribution. Those links may be added to their CCEC candidate profile.
- Biography (500 character limit)
- *Candidate Statement (200 word limit)
- *Candidate Compass questions

Important Dates Tab:

The first tab in the candidate portal lists upcoming election dates.

IMPORTANT DATES	OFFICIAL PROFILE	CANDIDATE PAMPHLET	CANDIDATE COMPASS

Important Dates

7/30/2018	Voter Registration Deadline
8/01/2018	Early Voting Begins
8/17/2018	Last Day to Request Early Ballot
8/21/2018	Mail in Your Early Ballot
8/24/2018	Last Day to Vote Early in Person
8/28/2018	Election Day
	Polls are open from 6:00 am to 7:00 pm

*Only submitted during a specific time period. Clean Elections will contact all candidates who have qualified for the ballot with the time frame for submitting official statements to be printed in the Voter Education Guide.

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Official Profile Tab (for current elected officials only):

Current elected officials have an "official profile" tab containing their official contact information. Elected officials are encouraged to update this information as necessary.

IMPORTANT DATES	OFFICIAL PROFILE	CANDIDATE PAMPHLET	CANDIDATE COMPASS

First Name

Last Name

State Representative - District 4   Democratic

Contact Email

Personal Website

Contact Phone

Government Website

Address

City, State, Zip Code

Occupation

Education

Facebook

LinkedIn

Twitter

YouTube

Additional Information / Awards

Save Changes

Portrait (for website)

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Candidate Pamphlet Tab:

Candidates utilize this tab to create a candidate profile, which includes submitting a biography (500 character limit).

Uploading photographs:

After you have saved your profile at least one time, you may upload a photograph. Photographs must follow these guidelines:

A. Headshots only

B. JPG, PNG, or GIF

C. No more than 5 MB (5,000 KB) in size

D. At least 200 pixels wide by 300 pixels tall.

E.   Images may be cropped or resized by Commission staff for website, mobile application, and print media.

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Candidate Pamphlet Tab:

The Commission mails a Voter Education Guide to every household with a registered voter prior to the start of early voting for both the statewide primary and general elections. Candidates that have their name printed on the applicable ballot may submit a statement of no more than 200 words.

Commission staff will email candidates with the time period of when to begin submitting their official statements (Spring 2018). However, the official statement submission due dates are below. Due to our vendor deadlines for translation, printing and mailing, these are hard deadlines with no exceptions.

Primary Election Deadline – June 8, 2018

General Election Deadline – September 4, 2018

Using the statement field, enter the final text for your official statement. Statements will be printed exactly as they are submitted; however, statements that exceed 200 words will be cutoff at the 200 word mark. The candidate portal provides *only an approximation of words*. **Microsoft Word will be used to determine the official word count.** Candidates are encouraged to draft their statements in Word and paste into the candidate portal once final.

The "Save Changes" button is used simply to save the content.

The "Submit to Clean Elections" button is used to officially submit the final statement to the Commission for print.

Once the "Submit to Clean Elections" button has been clicked, no changes are allowed to the candidate's statement.

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Statement   Approx. 0 words

[text area]

[Save Changes]   [Submit to Clean Elections]

Candidate Compass Tab:

The Candidate Compass is designed to provide voters an efficient voter education tool to easily identify where candidates stand on issues. The Candidate Compass asks issue oriented questions with binary (yes or no) answers and provides candidates with an opportunity for a short explanation. After the candidates and voters have completed the questionnaire, the responses are displayed and voters can see how they align with candidates.

There are approximately 10-15 questions specific to the office the candidate is running for. For best results, we encourage candidates and voters to complete the entire set of questions. Once you have completed the questions, click the "Save" button to submit to Clean Elections. Commission staff will email candidates with the time period of when questions are available and to begin submitting their official responses (Spring 2018).

IMPORTANT DATES	OFFICIAL PROFILE	CANDIDATE PAMPHLET	CANDIDATE COMPASS

[Save All Answers]