

# Citizens Clean Elections Commission Candidate Portal

The Citizens Clean Elections Commission is pleased to provide candidates running for local office in Maricopa County access to our candidate portal. The candidate portal is an online application provided to candidates who wish to create and maintain a candidate profile, that is presented to voters digitally via the Commission's website and smart device applications (iOS and Android).

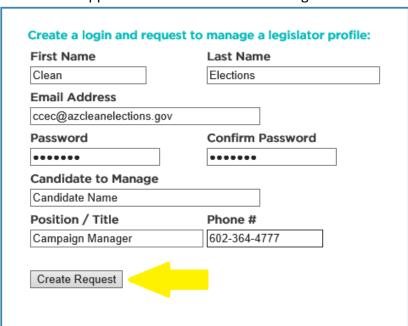
## **Setting up a Candidate Profile:**

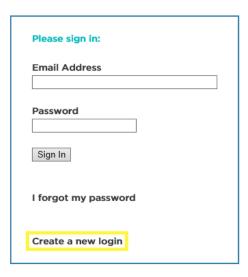
https://www.azcleanelections.gov/en/run-for-office/candidate-portal

New users: To create a candidate profile, you will have to first create a new login. New logins

are submitted to Clean Elections staff for approval and can take up to 24 hours to process. You will receive an automated email notification once your login was approved.

A candidate or a representative of a candidate (such as a campaign manager) can create/edit a candidate profile. The information submitted should reflect whomever is setting up the profile (candidate or representative) and the candidate's name must appear in the "Candidate to manage" field.





After all fields are completed, click "Create Request". This will prompt an approval from the Commission to complete the setup. You will be notified within 24 hours by an automated email once the set up process is complete.

<sup>\*</sup>Only statewide and legislative candidate statements will be printed in the Citizens Clean Elections Commission Voter Education Guide, which is printed and mailed to every household with a registered voter.

<sup>\*\*</sup>Candidate compass questions will be available in June.



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## **Functionality:**

Once the login process is complete, the user can submit the following information:

- Name and contact information
- Photograph
- Website and social media links
- E-Qual links
  - Candidates set up an E-Qual account in the Secretary of State's candidate portal.
     Once created, unique links are generated for each candidate's petition and \$5 qualifying contribution. Those links may be added to their CCEC candidate profile.
- Biography (500 character limit)
- \*Candidate Statement (200 word limit)
- \*\*Candidate Compass questions

### **Important Dates Tab:**

The first tab in the candidate portal lists upcoming election dates.

IMPORT	ANT DATES	OFFICIAL PROFILE	CANDIDATE PAMPHLET	CANDIDATE COMPASS
Important Da	ates			
7/30/2018	Voter Registration	Deadline		
8/01/2018	Early Voting Begin	S		
8/17/2018	Last Day to Reques	t Early Ballot		
8/21/2018	Mail in Your Early E	Ballot		
8/24/2018	Last Day to Vote E	arly in Person		
8/28/2018	Election Day Polls are open from	6:00 am to 7:00 pm		

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## **Candidate Pamphlet Tab:**

Candidates utilize this tab to create a candidate profile, which includes submitting a biography (500 character limit) and statement (200 word limit). You must click submit to Clean Elections for your profile to be publicly viewed. Once submitted, changes may not be made unless you contact the Commission directly.

IMPORTANT DATES	CANDIDATE F	PAMPHLET	CANDIDATE COMPAS	
2018 - Primary The deadline to submit a statement	and picture is midnight, Jun 8, 20	18.		
Office Sought: State Representativ	ve - District 14			
First Name	Last Name			
Party Affiliation	☐ I am a Clean Elections cand	lidate		
Campaign Website	Facebook	LinkedIn		
	_ •			
Donations Link	Twitter	YouTube		
Biography				
tatement			Approx. 0 words	

# COMMISSION PLANTS

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### **Uploading photographs:**

After you have saved your profile at least one time, you may upload a photograph. Photographs must follow these guidelines:

- A. Headshots only
- B. JPG, PNG, or GIF
- C. No more than 5 MB (5,000 KB) in size
- D. At least 200 pixels wide by 300 pixels tall.
- E. Images may be cropped or resized by Commission staff for website, mobile application, and print media.

## **Candidate Compass Tab:**

The Candidate Compass is designed to provide voters an efficient voter education tool to easily identify where candidates stand on issues. The Candidate Compass asks issue oriented questions with binary (yes or no) answers and provides candidates with an opportunity for a short explanation. After the candidates and voters have completed the questionnaire, the responses are displayed and voters can see how they align with candidates.

There are approximately 10-15 questions specific to the office the candidate is running for. For best results, we encourage candidates and voters to complete the entire set of questions. Once you have completed the questions, click the "Save" button to submit to Clean Elections. Commission staff will email candidates with the time period of when questions are available and to begin submitting their official responses (June 2018).

IMPORTANT DATES OFFICIAL PROFILE CANDIDATE PAMPHLET CANDIDATE COMPASS

Save All Answers