

Doug Ducey
Governor

Thomas M. Collins
Executive Director



Galen D. Paton
Chair

Steve M. Titla
Damien R. Meyer
Amy B. Chan
Mark S. Kimble
Commissioners

State of Arizona
Citizens Clean Elections Commission

1616 W. Adams - Suite 110 - Phoenix, Arizona 85007 - Tel (602) 364-3477 - Fax (602) 364-3487 - www.azcleanelections.gov

August 27, 2020

The Honorable Doug Ducey
Governor of the State of Arizona
1700 West Washington
Phoenix, AZ 85007

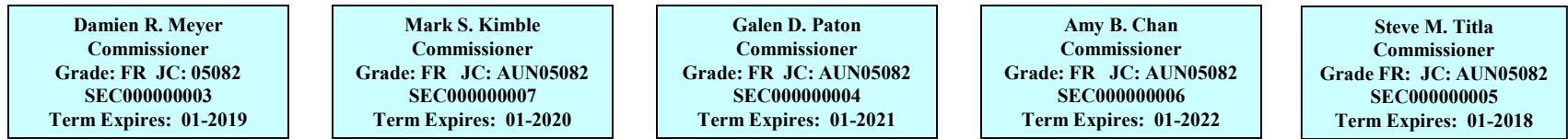
Dear Governor Ducey:

The Clean Elections Commission respectfully submits its State of Arizona Budget Request for Fiscal Year 2022.

Respectfully Yours,

Thomas M. Collins
Executive Director

Citizens Clean Elections Commission Organization Chart



Executive Director
Thomas M. Collins
 Grade E3 JC: AUN06824
 SEC000000001

Deputy Director
 Vacant
 Grade E2 JC: AUN03493
 SEC000000002

Voter Education
Gina Roberts
 Voter Education Director
 (Communications Admin)
 Grade 25 JC: AUN03434
 SEC000000010

Budget & Enforcement
 Vacant
 Fin. Affairs & Compliance Officer
 Grade 24 JC: AUN04198
 SEC000000014

Admin & Enforcement
Michael Becker
 Policy Director
 (Chief Leg Liaison)
 Grade 25 JC: AUN01863
 SEC000000013

Admn & Voter Education
 .25Time Position
Rob Dobrowski
 IT Administrator
 Grade 25 JC: S10028
 SEC000000016

Administration
Paula Thomas
 Executive Officer
 (Proj Ofc Mgr)
 Grade 25 JC: AUN07085
 SEC000000008

Voter Education
Alec Shaffer
 Web Content Mgr.
 Grade 22 JC: AUN03509
 SEC000000009

Admin & Enforcement
Julian Arndt
 Exec Support Specialist
 (P P Spec II)
 Grade 19 JC: AUN04463
 SEC000000011

Administration
 Vacant
 State Gov't Intern
 Grade 01 JC: AUN02199
 SEC000000015

Voter Education
Avery D. Oliver
 VE Specialist
 (P P Spec II)
 Grade 19 JC: AUN04463
 SEC000000017

Rev 12-30-19



State of Arizona Budget Request

State Agency

Citizens' Clean Elections Commission

A.R.S. Citation: 16-940 to 16-961

Governor DUCEY:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2022.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Thomas M. Collins**

Title: **Executive Director**

Non-Appropriated Funds

| | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Budget |
|------------------------------|-----------------------|------------------------|-------------------------|
| Total Amount Planned: | 4,878.8 | 0.0 | 4,878.8 |
| Citizens Clean Election Fund | 4,878.8 | 0.0 | 4,878.8 |

Thomas M. Collins 8/31/2020

(signature)

Phone: **(602) 364-3480**

Prepared By: **Mike Becker**

Email Address: **mike.becker@azcleelections.gov**

Date Prepared: **Monday, August 31, 2020**

Total: 4,878.8 0.0 4,878.8

Revenue Schedule

| | |
|----------------|---|
| Agency: | Citizens' Clean Elections Commission |
|----------------|---|

| | |
|--------------|--|
| Fund: | EC2425 Citizens Clean Election Fund |
|--------------|--|

| AFIS Code | Category of Receipt and Description | FY 2020 | FY 2021 | FY 2022 |
|--------------------|---|---------|---------|---------|
| 4511 | COURT ASSESSMENTS | 6,488.4 | 6,488.4 | 6,488.4 |
| 4519 | OTHER FINES OR FORFEITURES OR PENALTIES | 0.4 | 0.4 | 0.4 |
| 4699 | MISCELLANEOUS RECEIPTS | 40.6 | 40.6 | 40.6 |
| Fund Total: | | 6,529.4 | 6,529.4 | 6,529.4 |

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The Citizens Clean Elections Commission anticipates revenue to remain static for the upcoming fiscal year.

Sources and Uses of Funds

| | |
|----------------|---|
| Agency: | Citizens' Clean Elections Commission |
| Fund: | EC2425 Citizens Clean Election Fund |

| Cash Flow Summary | Actual FY 2020 | Estimate FY 2021 | Estimate FY 2022 |
|--------------------------------------|---------------------------|-----------------------------|-----------------------------|
| Balance Forward from Prior Year | 27,835.8 | 30,038.0 | 31,688.6 |
| Revenue (From Revenue Schedule) | 6,529.4 | 6,529.4 | 6,529.4 |
| Total Available | 34,365.2 | 36,567.4 | 38,218.0 |
| Total Appropriated Disbursements | 0.0 | 0.0 | 0.0 |
| Total Non-Appropriated Disbursements | 4,327.2 | 4,878.8 | 4,878.8 |
| Balance Forward to Next Year | 30,038.0 | 31,688.6 | 33,339.2 |

| Non-Appropriated Expenditure | Actual FY 2020 | Estimate FY 2021 | Estimate FY 2022 |
|---|---------------------------|-----------------------------|-----------------------------|
| Expenditure Categories | | | |
| Personal Services | 556.7 | 850.0 | 850.0 |
| Employee Related Expenses | 192.7 | 300.0 | 300.0 |
| Prof. And Outside Services | 2,322.8 | 3,165.3 | 3,165.3 |
| Travel - In State | 2.3 | 12.0 | 12.0 |
| Travel - Out of State | 0.0 | 4.0 | 4.0 |
| Food | 0.0 | 0.0 | 0.0 |
| Aid to Organizations and Individuals | 694.1 | 15.0 | 15.0 |
| Other Operating Expenses | 552.1 | 451.5 | 451.5 |
| Equipment | 6.5 | 46.0 | 46.0 |
| Capital Outlay | 0.0 | 0.0 | 0.0 |
| Debt Service | 0.0 | 0.0 | 0.0 |
| Cost Allocation | 0.0 | 0.0 | 0.0 |
| Transfers | 0.0 | 35.0 | 35.0 |
| Expenditure Categories Total: | 4,327.2 | 4,878.8 | 4,878.8 |
| Cap Transfer due to Fund Balance | 0.0 | 0.0 | 0.0 |
| Residual Equity Transfer | 0.0 | 0.0 | 0.0 |
| Prior Commitments or Obligated Expenditures | 0.0 | 0.0 | 0.0 |
| Non Appropriated 27th Pay Roll | 0.0 | 0.0 | 0.0 |
| Non-Appropriated Expenditure Total: | 4,327.2 | 4,878.8 | 4,878.8 |
| Non-Appropriated FTE: | 9.0 | 9.0 | 9.0 |

Fund Description

OSPB: Revenue is derived from an additional surcharge of 10 percent imposed on civil and criminal fines, voluntary contributions, qualifying contributions received by participating candidates, and civil penalties assessed against violators of the Citizens Clean Elections Act. Up to 10 percent of revenues may be used to enforce the Citizens Clean Elections Act and at least 10 percent must be spent on voter education. Revenues also help fund participating candidate campaigns.

Summary of Expenditure and Budget Request for All Funds

Agency: Citizens' Clean Elections Commission

Non-Appropriated

| | | FY 2020 Actual | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Request |
|--------------------------------------|--------------------------------------|-------------------|-----------------------|------------------------|--------------------------|
| Cost Center/Program: | | | | | |
| 1 | Clean Election Commission | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Expenditure Categories | | | | | |
| | FTE | 9.0 | 9.0 | 0.0 | 9.0 |
| | Personal Services | 556.7 | 850.0 | 0.0 | 850.0 |
| | Employee Related Expenses | 192.7 | 300.0 | 0.0 | 300.0 |
| | Professional and Outside Services | 2,322.8 | 3,165.3 | 0.0 | 3,165.3 |
| | Travel In-State | 2.3 | 12.0 | 0.0 | 12.0 |
| | Travel Out of State | 0.0 | 4.0 | 0.0 | 4.0 |
| | Food | 0.0 | 0.0 | 0.0 | 0.0 |
| | Aid to Organizations and Individuals | 694.1 | 15.0 | 0.0 | 15.0 |
| | Other Operating Expenses | 552.1 | 451.5 | 0.0 | 451.5 |
| | Equipment | 6.5 | 46.0 | 0.0 | 46.0 |
| | Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 |
| | Debt Service | 0.0 | 0.0 | 0.0 | 0.0 |
| | Cost Allocation | 0.0 | 0.0 | 0.0 | 0.0 |
| | Transfers | 0.0 | 35.0 | 0.0 | 35.0 |
| Expenditure Categories Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |

Summary of Expenditure and Budget Request
for All Funds

Agency: Citizens' Clean Elections Commission

| | | | | | | | |
|-----------------------------|---------|---------|-----|---------|--|--|--|
| Agency Total for All Funds: | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 | | | |
|-----------------------------|---------|---------|-----|---------|--|--|--|

Summary of Expenditure and Budget Request for Selected Funds

| | |
|----------------|--|
| Agency: | Citizens' Clean Elections Commission |
| Fund: | EC2425 Citizens Clean Election Fund (Non-Appropriated) |

| | | FY 2020 Actual | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Request |
|--------------------------------------|--------------------------------------|-------------------|-----------------------|------------------------|--------------------------|
| Cost Center/Program: | | | | | |
| 1 | Clean Election Commission | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Expenditure Categories | | | | | |
| | FTE | 9.0 | 9.0 | 0.0 | 9.0 |
| | Personal Services | 556.7 | 850.0 | 0.0 | 850.0 |
| | Employee Related Expenses | 192.7 | 300.0 | 0.0 | 300.0 |
| | Professional and Outside Services | 2,322.8 | 3,165.3 | 0.0 | 3,165.3 |
| | Travel In-State | 2.3 | 12.0 | 0.0 | 12.0 |
| | Travel Out of State | 0.0 | 4.0 | 0.0 | 4.0 |
| | Food | 0.0 | 0.0 | 0.0 | 0.0 |
| | Aid to Organizations and Individuals | 694.1 | 15.0 | 0.0 | 15.0 |
| | Other Operating Expenses | 552.1 | 451.5 | 0.0 | 451.5 |
| | Equipment | 6.5 | 46.0 | 0.0 | 46.0 |
| | Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 |
| | Debt Service | 0.0 | 0.0 | 0.0 | 0.0 |
| | Cost Allocation | 0.0 | 0.0 | 0.0 | 0.0 |
| | Transfers | 0.0 | 35.0 | 0.0 | 35.0 |
| Expenditure Categories Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Fund Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |

Summary of Expenditure and Budget Request for Selected Funds

| | |
|----------------|--|
| Agency: | Citizens' Clean Elections Commission |
| Fund: | EC2425 Citizens Clean Election Fund (Non-Appropriated) |

| | FY 2020 Actual | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Request | | | |
|--|-------------------|-----------------------|------------------------|--------------------------|--|--|--|
| Agency Total for Selected Funds | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 | | | |

Program Summary of Expenditures and Budget Request

| | |
|-----------------|--------------------------------------|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Election Commission |

| | | FY 2020 Actual | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Request |
|--------------------------------------|---|-------------------|-----------------------|------------------------|--------------------------|
| Program Summary | | | | | |
| 1-1 | Clean Elections Commission | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Program Summary Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Expenditure Categories | | | | | |
| 0000 | FTE Positions | 9.0 | 9.0 | 0.0 | 9.0 |
| 6000 | Personal Services | 556.7 | 850.0 | 0.0 | 850.0 |
| 6100 | Employee Related Expenses | 192.7 | 300.0 | 0.0 | 300.0 |
| 6200 | Professional and Outside Services | 2,322.8 | 3,165.3 | 0.0 | 3,165.3 |
| 6500 | Travel In-State | 2.3 | 12.0 | 0.0 | 12.0 |
| 6600 | Travel Out of State | 0.0 | 4.0 | 0.0 | 4.0 |
| 6700 | Food | 0.0 | 0.0 | 0.0 | 0.0 |
| 6800 | Aid to Organizations and Individuals | 694.1 | 15.0 | 0.0 | 15.0 |
| 7000 | Other Operating Expenses | 552.1 | 451.5 | 0.0 | 451.5 |
| 8000 | Equipment | 6.5 | 46.0 | 0.0 | 46.0 |
| 8100 | Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 |
| 8600 | Debt Service | 0.0 | 0.0 | 0.0 | 0.0 |
| 9000 | Cost Allocation | 0.0 | 0.0 | 0.0 | 0.0 |
| 9100 | Transfers | 0.0 | 35.0 | 0.0 | 35.0 |
| Expenditure Categories Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Fund Source | | | | | |
| Non-Appropriated Funds | | | | | |
| EC2425-N | Citizens Clean Election Fund (Non-Appropriated) | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Fund Source Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency: Citizens' Clean Elections Commission

Program: Clean Election Commission

| | FY 2020 Actual | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Request |
|--|-------------------|-----------------------|------------------------|--------------------------|
|--|-------------------|-----------------------|------------------------|--------------------------|

Fund: EC2425-N Citizens Clean Election Fund (Non-Appropriated)

Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

| | | | | | |
|-----|----------------------------|---------|---------|-----|---------|
| 1-1 | Clean Elections Commission | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| | Total | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |

Non-Appropriated Funding

Expenditure Categories

| | | | | |
|--------------------------------------|---------|---------|-----|---------|
| FTE Positions | 9.0 | 9.0 | 0.0 | 9.0 |
| Personal Services | 556.7 | 850.0 | 0.0 | 850.0 |
| Employee Related Expenses | 192.7 | 300.0 | 0.0 | 300.0 |
| Professional and Outside Services | 2,322.8 | 3,165.3 | 0.0 | 3,165.3 |
| Travel In-State | 2.3 | 12.0 | 0.0 | 12.0 |
| Travel Out of State | 0.0 | 4.0 | 0.0 | 4.0 |
| Food | 0.0 | 0.0 | 0.0 | 0.0 |
| Aid to Organizations and Individuals | 694.1 | 15.0 | 0.0 | 15.0 |
| Other Operating Expenses | 552.1 | 451.5 | 0.0 | 451.5 |
| Equipment | 6.5 | 46.0 | 0.0 | 46.0 |
| Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 |
| Debt Service | 0.0 | 0.0 | 0.0 | 0.0 |
| Cost Allocation | 0.0 | 0.0 | 0.0 | 0.0 |
| Transfers | 0.0 | 35.0 | 0.0 | 35.0 |

| | | | | |
|--------------------------------------|---------|---------|-----|---------|
| Expenditure Categories Total: | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
|--------------------------------------|---------|---------|-----|---------|

| | | | | |
|-----------------------------|---------|---------|-----|---------|
| Fund EC2425-N Total: | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
|-----------------------------|---------|---------|-----|---------|

| | | | | |
|-------------------------|---------|---------|-----|---------|
| Program 1 Total: | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
|-------------------------|---------|---------|-----|---------|

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

| | |
|-----------------|--------------------------------------|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| Expenditure Categories | | FY 2020 | FY 2021 | FY 2022 | FY 2022 |
|--------------------------------------|--------------------------------------|---------|------------|-------------|---------------|
| | | Actual | Expd. Plan | Fund. Issue | Total Request |
| 0000 | FTE | 9.0 | 9.0 | 0.0 | 9.0 |
| 6000 | Personal Services | 556.7 | 850.0 | 0.0 | 850.0 |
| 6100 | Employee Related Expenses | 192.7 | 300.0 | 0.0 | 300.0 |
| 6200 | Professional and Outside Services | 2,322.8 | 3,165.3 | 0.0 | 3,165.3 |
| 6500 | Travel In-State | 2.3 | 12.0 | 0.0 | 12.0 |
| 6600 | Travel Out of State | 0.0 | 4.0 | 0.0 | 4.0 |
| 6700 | Food | 0.0 | 0.0 | 0.0 | 0.0 |
| 6800 | Aid to Organizations and Individuals | 694.1 | 15.0 | 0.0 | 15.0 |
| 7000 | Other Operating Expenses | 552.1 | 451.5 | 0.0 | 451.5 |
| 8000 | Equipment | 6.5 | 46.0 | 0.0 | 46.0 |
| 8100 | Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 |
| 8600 | Debt Service | 0.0 | 0.0 | 0.0 | 0.0 |
| 9000 | Cost Allocation | 0.0 | 0.0 | 0.0 | 0.0 |
| 9100 | Transfers | 0.0 | 35.0 | 0.0 | 35.0 |
| Expenditure Categories Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |

| Fund Source | | | | | |
|-------------------------------|---|---------|---------|-----|---------|
| Non-Appropriated Funds | | | | | |
| EC2425-N | Citizens Clean Election Fund (Non-Appropriated) | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
| Fund Source Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: Citizens' Clean Elections Commission

| FY 2020 Actual | FY 2021 Expd. Plan | FY 2022 Fund. Issue | FY 2022 Total Request |
|-------------------|-----------------------|------------------------|--------------------------|
|-------------------|-----------------------|------------------------|--------------------------|

Program: Clean Elections Commission

Fund: EC2425-N Citizens Clean Election Fund

Non-Appropriated

| | | | | | |
|------|--------------------------------------|---------|---------|-----|---------|
| 0000 | FTE | 9.0 | 9.0 | 0.0 | 9.0 |
| 6000 | Personal Services | 556.7 | 850.0 | 0.0 | 850.0 |
| 6100 | Employee Related Expenses | 192.7 | 300.0 | 0.0 | 300.0 |
| 6200 | Professional and Outside Services | 2,322.8 | 3,165.3 | 0.0 | 3,165.3 |
| 6500 | Travel In-State | 2.3 | 12.0 | 0.0 | 12.0 |
| 6600 | Travel Out of State | 0.0 | 4.0 | 0.0 | 4.0 |
| 6700 | Food | 0.0 | 0.0 | 0.0 | 0.0 |
| 6800 | Aid to Organizations and Individuals | 694.1 | 15.0 | 0.0 | 15.0 |
| 7000 | Other Operating Expenses | 552.1 | 451.5 | 0.0 | 451.5 |
| 8000 | Equipment | 6.5 | 46.0 | 0.0 | 46.0 |
| 8100 | Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 |
| 8600 | Debt Service | 0.0 | 0.0 | 0.0 | 0.0 |
| 9000 | Cost Allocation | 0.0 | 0.0 | 0.0 | 0.0 |
| 9100 | Transfers | 0.0 | 35.0 | 0.0 | 35.0 |

| | | | | | |
|--------------------------------|--|---------|---------|-----|---------|
| Non-Appropriated Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
|--------------------------------|--|---------|---------|-----|---------|

| | | | | | |
|--------------------|--|---------|---------|-----|---------|
| Fund Total: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
|--------------------|--|---------|---------|-----|---------|

| | | | | | |
|--|--|---------|---------|-----|---------|
| Program Total For Selected Funds: | | 4,327.2 | 4,878.8 | 0.0 | 4,878.8 |
|--|--|---------|---------|-----|---------|

Program Expenditure Schedule

| | |
|-----------------|---|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| | FY 2020 Actual | FY 2021 Expd. Plan |
|---|---------------------------|-------------------------------|
| FTE | 9.0 | 9.0 |
| Expenditure Category Total | 9.0 | 9.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 9.0 | 9.0 |
| Fund Source Total | 9.0 | 9.0 |
| Personal Services | 545.9 | 850.0 |
| Boards and Commissions | 10.8 | 0.0 |
| Expenditure Category Total | 556.7 | 850.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 556.7 | 850.0 |
| Fund Source Total | 556.7 | 850.0 |
| Employee Related Expenses | 192.7 | 300.0 |
| Expenditure Category Total | 192.7 | 300.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 192.7 | 300.0 |
| Fund Source Total | 192.7 | 300.0 |
| Professional and Outside Services | | 3,165.3 |
| External Prof/Outside Serv Budg And Appn | 0.0 | |
| External Investment Services | 0.0 | |
| Other External Financial Services | 0.0 | |
| Attorney General Legal Services | 147.7 | |
| External Legal Services | 153.1 | |
| External Engineer/Architect Cost - Exp | 0.0 | |
| External Engineer/Architect Cost- Cap | 0.0 | |
| Other Design | 0.0 | |
| Temporary Agency Services | 27.8 | |
| Hospital Services | 0.0 | |
| Other Medical Services | 0.0 | |
| Institutional Care | 0.0 | |
| Education And Training | 0.9 | |
| Vendor Travel | 0.2 | |
| Professional & Outside Services Excluded from Cost Alloca | 0.0 | |
| Vendor Travel - Non Reportable | 0.0 | |
| External Telecom Consulting Services | 0.0 | |
| Costs related to those in custody of the State | 0.0 | |
| Non - Confidential Specialist Fees | 0.0 | |
| Confidential Specialist Fees | 0.0 | |
| Outside Actuarial Costs | 0.0 | |
| Other Professional And Outside Services | 1,993.1 | |

Program Expenditure Schedule

| | |
|-----------------|---|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| | <u>FY 2020 Actual</u> | <u>FY 2021 Expd. Plan</u> |
|--|---------------------------|-------------------------------|
| Expenditure Category Total | 2,322.8 | 3,165.3 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 2,322.8 | 3,165.3 |
| Fund Source Total | 2,322.8 | 3,165.3 |
| Travel In-State | 2.3 | 12.0 |
| Expenditure Category Total | 2.3 | 12.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 2.3 | 12.0 |
| Fund Source Total | 2.3 | 12.0 |
| Travel Out of State | 0.0 | 4.0 |
| Expenditure Category Total | 0.0 | 4.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 0.0 | 4.0 |
| Fund Source Total | 0.0 | 4.0 |
| Food | 0.0 | 0.0 |
| Expenditure Category Total | 0.0 | 0.0 |
| Aid to Organizations and Individuals | 694.1 | 15.0 |
| Expenditure Category Total | 694.1 | 15.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 694.1 | 15.0 |
| Fund Source Total | 694.1 | 15.0 |
| Other Operating Expenses | | 451.5 |
| Other Operating Expenditures Budg Approp | 0.0 | |
| Other Operating Expenditures Excluded from Cost Allocati | 0.0 | |
| Risk Management Charges To State Agency | 2.1 | |
| Risk Management Deductible - Indemnity | 0.0 | |
| Risk Management Deductible - Legal | 0.0 | |
| Risk Management Deductible - Medical | 0.0 | |
| Risk Management Deductible - Other | 0.0 | |
| Gen Liab- Non Physical-Taxable- Self Ins | 0.0 | |
| Gross Proceeds Payments To Attorneys | 0.0 | |
| General Liability- Non-Taxable- Self Ins | 0.0 | |
| Medical Malpractice - Self-Insured | 0.0 | |
| Automobile Liability - Self Insured | 0.0 | |
| General Property Damage - Self- Insured | 0.0 | |
| Automobile Physical Damage-Self Insured | 0.0 | |
| Liability Insurance Premiums | 0.0 | |
| Property Insurance Premiums | 0.0 | |
| Workers Compensation Benefit Payments | 0.0 | |
| Self Insurance - Administrative Fees | 0.0 | |
| Self Insurance - Premiums | 0.0 | |

Program Expenditure Schedule

| | |
|-----------------|---|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| | <u>FY 2020 Actual</u> | <u>FY 2021 Expd. Plan</u> |
|--|---------------------------|-------------------------------|
| Self Insurance - Claim Payments | 0.0 | |
| Self Insurance - Pharmacy Claims | 0.0 | |
| Premium Tax On Altcs | 0.0 | |
| Other Insurance-Related Charges | 0.0 | |
| Internal Service Data Processing | 1.0 | |
| Internal Service Data Proc- Pc/Lan | 0.0 | |
| External Programming-Mainframe/Legacy | 0.0 | |
| External Programming- Pc/Lan/Serv/Web | 0.0 | |
| External Data Entry | 0.0 | |
| Othr External Data Proc-Mainframe/Legacy | 0.0 | |
| Othr External Data Proc-Pc/Lan/Serv/Web | 161.8 | |
| Pmt for AFIS Development & Usage | 1.6 | |
| Internal Service Telecommunications | 0.0 | |
| External Telecom Long Distance-In-State | 14.0 | |
| External Telecom Long Distance-Out-State | 0.0 | |
| Other External Telecommunication Service | 0.0 | |
| Electricity | 0.0 | |
| Sanitation Waste Disposal | 0.0 | |
| Water | 0.0 | |
| Gas And Fuel Oil For Buildings | 0.0 | |
| Other Utilities | 0.0 | |
| Building Rent Charges To State Agencies | 74.2 | |
| Priv Lease To Own Bld Rent Chrgs To Agy | 0.0 | |
| Cert Of Part Bld Rent Chrgs To Agy | 0.0 | |
| Rental Of Land And Buildings | 0.0 | |
| Rental Of Computer Equipment | 0.0 | |
| Rental Of Other Machinery And Equipment | 1.6 | |
| Miscellaneous Rent | 0.0 | |
| Interest On Overdue Payments | 0.0 | |
| All Other Interest Payments | 0.0 | |
| Internal Acct/Budg/Financial Svcs | 17.0 | |
| Other Internal Services | 0.0 | |
| Repair And Maintenance - Buildings | 0.0 | |
| Repair And Maintenance - Vehicles | 0.0 | |
| Repair And Maint - Mainframe And Legacy | 0.0 | |
| Repair And Maint-Pc/Lan/Serv/Web | 0.0 | |
| Repair And Maintenance - Other Equipment | 4.3 | |
| Other Repair And Maintenance | 0.0 | |
| Software Support And Maintenance | 0.0 | |
| Uniforms | 0.0 | |
| Inmate Clothing | 0.0 | |
| Security Supplies | 0.0 | |
| Office Supplies | 1.7 | |
| Computer Supplies | 0.0 | |
| Housekeeping Supplies | 0.0 | |
| Bedding And Bath Supplies | 0.0 | |
| Drugs And Medicine Supplies | 0.0 | |
| Medical Supplies | 0.0 | |
| Dental Supplies | 0.0 | |
| Automotive And Transportation Fuels | 0.0 | |
| Automotive Lubricants And Supplies | 0.0 | |

Program Expenditure Schedule

| | |
|-----------------|---|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| | FY 2020 Actual | FY 2021 Expd. Plan |
|---|---------------------------|-------------------------------|
| Rpr And Maint Supplies-Not Auto Or Build | 0.0 | |
| Repair And Maintenance Supplies-Building | 0.0 | |
| Other Operating Supplies | 0.7 | |
| Publications | 0.0 | |
| Aggregate Withheld Or Paid Commissions | 0.0 | |
| Lottery Prizes | 0.0 | |
| Lottery Distribution Costs | 0.0 | |
| Material for Further Processing | 0.0 | |
| Other Resale Supplies | 0.0 | |
| Loss On Sales Of Capital Assets | 0.0 | |
| Loss on Sales of Investments | 0.0 | |
| Employee Tuition Reimbursement-Graduate | 0.0 | |
| Employee Tuition Reimb Under-Grad/Other | 3.1 | |
| Conference Registration-Attendance Fees | 0.3 | |
| Other Education And Training Costs | 0.0 | |
| Advertising | 0.0 | |
| Sponsorships | 0.0 | |
| Internal Printing | 0.0 | |
| External Printing | 6.3 | |
| Photography | 0.0 | |
| Postage And Delivery | 232.5 | |
| Document shredding and Destruction Services | 0.0 | |
| Translation and Sign Language Services | 0.0 | |
| Distribution To State Universities | 0.0 | |
| Other Intrastate Distributions | 0.0 | |
| Awards | 0.0 | |
| Entertainment And Promotional Items | 21.6 | |
| Dues | 0.6 | |
| Books- Subscriptions And Publications | 7.5 | |
| Costs For Digital Image Or Microfilm | 0.0 | |
| Revolving Fund Advances | 0.0 | |
| Credit Card Fees Over Approved Limit | 0.0 | |
| Relief Bill Expenditures | 0.0 | |
| Surplus Property Distr To State Agencies | 0.0 | |
| Security Services | 0.0 | |
| Judgments - Damages | 0.0 | |
| ICA Payments to Claimants Confidential | 0.0 | |
| Jdgmnt-Confidential Restitution To Indiv | 0.0 | |
| Judgments - Non-Confidential Restitution | 0.0 | |
| Judgments - Punitive And Compensatory | 0.0 | |
| Pmts Made to Resolve/Disputes/Avoid Costs of Litigation | 0.0 | |
| Pmts For Contracted State Inmate Labor | 0.0 | |
| Payments To State Inmates | 0.0 | |
| Bad Debt Expense | 0.0 | |
| Interview Expense | 0.0 | |
| Employee Relocations-Nontaxable | 0.0 | |
| Employee Relocations-Taxable | 0.0 | |
| Non-Confidential Invest/Legal/Law Enf | 0.0 | |
| Conf/Sensitive Invest/Legal/Undercover | 0.0 | |
| Fingerprinting, Background Checks, Etc. | 0.0 | |
| Other Miscellaneous Operating | 0.0 | |

Program Expenditure Schedule

| | |
|-----------------|---|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| | FY 2020 Actual | FY 2021 Expd. Plan |
|--|---------------------------|-------------------------------|
| Expenditure Category Total | 552.1 | 451.5 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 552.1 | 451.5 |
| Fund Source Total | 552.1 | 451.5 |
| Current Year Expenditures | | 46.0 |
| Capital Equipment Budget And Approp | 0.0 | |
| Vehicles Capital Purchase | 0.0 | |
| Vehicles Capital Leases | 0.0 | |
| Furniture Capital Purchase | 0.0 | |
| Depreciable Works Of Art & Hist Treas/Coll Capital Purcha | 0.0 | |
| Non Depr Works Of Art & Hist Treas/Coll Cap Purchase | 0.0 | |
| Furniture Capital Leases | 0.0 | |
| Computer Equipment Capital Purchase | 0.0 | |
| Computer Equipment Capital Lease | 0.0 | |
| Telecommunication Equip-Capital Purchase | 0.0 | |
| Telecommunication Equip-Capital Lease | 0.0 | |
| Other Equipment Capital Purchase | 0.0 | |
| Other Equipment Capital Leases | 0.0 | |
| Purchased Or Licensed Software-Website | 0.0 | |
| Internally Generated Software-Website | 0.0 | |
| Development in Progress | 0.0 | |
| Right-Of-Way/Easement/Extraction Rights | 0.0 | |
| Oth Int Assets purchased, licensed or internally generate | 0.0 | |
| Other intangible assets acquired by capital lease | 0.0 | |
| Other Capital Asset Purchases | 0.0 | |
| Leasehold Improvement-Capital Purchase | 0.0 | |
| Other Capital Asset Leases | 0.0 | |
| Non-Capital Equip Budget And Approp | 0.0 | |
| Vehicles Non-Capital Purchase | 0.0 | |
| Vehicles Non-Capital Leases | 0.0 | |
| Furniture Non-Capital Purchase | 0.0 | |
| Works Of Art And Hist Treas-Non Capital | 0.0 | |
| Furniture Non-Capital Leases | 0.0 | |
| Computer Equipment Non-Capital Purchase | 5.3 | |
| Computer Equipment Non-Capital Lease | 0.0 | |
| Telecomm Equip Non-Capital Purchase | 1.2 | |
| Telecomm Equip Non-Capital Leases | 0.0 | |
| Other Equipment Non-Capital Purchase | 0.0 | |
| Weapons Non-Capital Purchase | 0.0 | |
| Other Equipment Non-Capital Lease | 0.0 | |
| Purchased Or Licensed Software/Website | 0.0 | |
| Internally Generated Software/Website | 0.0 | |
| LICENSES AND PERMITS | 0.0 | |
| Right-Of-Way/Easement/Extraction Exp | 0.0 | |
| Other Intangible Assets - Purchased, Licensed or Internall | 0.0 | |
| Noncapital Software/Web By Capital Lease | 0.0 | |
| Other Intangible Assets Acquired by Capital Lease | 0.0 | |
| Other Long Lived Tangible Assets to be Expenses | 0.0 | |
| Non-Capital Equipment Excluded from Cost Allocation | 0.0 | |

Program Expenditure Schedule

| | |
|-----------------|--------------------------------------|
| Agency: | Citizens' Clean Elections Commission |
| Program: | Clean Elections Commission |

| | FY 2020 Actual | FY 2021 Expd. Plan |
|--|-------------------|-----------------------|
| Expenditure Category Total | 6.5 | 46.0 |
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 6.5 | 46.0 |
| Fund Source Total | 6.5 | 46.0 |

| | | |
|-----------------------------------|------------|------------|
| Capital Outlay | 0.0 | 0.0 |
| Expenditure Category Total | 0.0 | 0.0 |

| | | |
|-----------------------------------|------------|------------|
| Debt Service | 0.0 | 0.0 |
| Expenditure Category Total | 0.0 | 0.0 |

| | | |
|-----------------------------------|------------|------------|
| Cost Allocation | 0.0 | 0.0 |
| Expenditure Category Total | 0.0 | 0.0 |

| | | |
|-----------------------------------|------------|-------------|
| Transfers | 0.0 | 35.0 |
| Expenditure Category Total | 0.0 | 35.0 |

| | | |
|--|------------|-------------|
| Non-Appropriated | | |
| EC2425-N Citizens Clean Election Fund (Non-Appropriated) | 0.0 | 35.0 |
| Fund Source Total | 0.0 | 35.0 |

| | | | |
|-------------------------------------|------------|--------------------------|--------------|
| Employee Retirement Coverage | | | |
| Retirement System | FTE | Personal Services | Fund# |
| Arizona State Retirement System | 9.0 | 850.0 | EC2425-N |

**Combined Regular & Elected Positions At/Above
FICA Maximum of \$142,800**

| | | |
|------------------|--------------------------|---|
| Total FTE | Personal Services | FTE's not eligible for Health, Dental & Life |
| 0.0 | 0.0 | 0.0 |

Administrative Costs

Agency: Citizens' Clean Elections Commission

Administrative Costs Summary

| Common Administrative Area | FY 2021 |
|------------------------------------|-------------|
| Personal Services | 40.0 |
| ERE | 10.0 |
| All Other | 20.0 |
| Administrative Costs Total: | 70.0 |

Administrative Cost / Total Expenditure Ratio

| | Request | Admin % |
|----------------|---------|---------|
| FY 2021 | 4,878.8 | 1.4% |

ECA 0.0

Agency Summary**CLEAN ELECTIONS COMMISSION**

Thomas M. Collins, Executive Director

(602) 364-3480

A.R.S. §§ 16-901 et seq.

Plan Contact: Mike Becker, Financial Affairs & Compliance Officer

(602) 364-3480

Mission:

To fairly, faithfully, and fully implement and administer the Arizona Citizens Clean Elections Act.

Description:

The Citizens Clean Elections Act is a campaign finance reform measure initiated by Arizona citizens and passed by voters in 1998. The Act provides for campaign financing for qualified candidates, enhanced campaign finance enforcement and reports for State and Legislative candidates and independent expenditures. The Act also provides for voter and public education, including sponsorship of debates and publication of the primary and general election candidate statement pamphlets.

◆ **Goal 1** To provide public funding to qualified candidates.

Objective: 1 FY2020:

FY2021:

FY2022:

| Performance Measures | FY 2020 Actual | FY 2021 Estimate | FY 2022 Estimate |
|--|---------------------------|-----------------------------|-----------------------------|
| Number of certified participating candidates (calendar years) | 36 | 15 | 50 |
| Total funds distributed to participating candidates (calendar years; in thousands) | 2,800 | 0 | 4,000 |

◆ **Goal 2** To administer debates and develop a procedure for communicating candidate statements to the citizens of Arizona.

Objective: 1 FY2020:

FY2021:

FY2022:

| Performance Measures | FY 2020 Actual | FY 2021 Estimate | FY 2022 Estimate |
|---|---------------------------|-----------------------------|-----------------------------|
| Number of candidates submitting candidate statements (calendar years) | 169 | 0 | 180 |
| Number of candidate statement pamphlets mailed to AZ households (calendar years in thousands) | 4,296 | 0 | 4,000 |

◆ **Goal 3** To comply with the caps for spending specified in the Clean Elections Act.

Objective: 1 FY2020:

FY2021:

FY2022:

| Performance Measures | FY 2020 Actual | FY 2021 Estimate | FY 2022 Estimate |
|--|---------------------------|-----------------------------|-----------------------------|
| Percent of cap applied to voter education (calendar years) | 10 | 10 | 10 |

Objective: 2 FY2020:

FY2021:

FY2022:

| Performance Measures | FY 2020 Actual | FY 2021 Estimate | FY 2022 Estimate |
|---|---------------------------|-----------------------------|-----------------------------|
| Percent of cap spent on administration and enforcement (calendar years) | 10 | 10 | 9 |

Agency 5-Year Plan

Issue 1 Legislation/Commission Rules

Description: Simplify and improve the Citizens Clean Elections Act while maintaining its effectiveness and purpose.

Solutions:

Work with the Legislature to develop and provide technical assistance with drafting legislation that will further the purpose of the Act.

Promulgate rules to further the purpose of the Act.

Work with other agencies or groups to improve the implementation of the Act.

Issue 2 Public Education and Public Relations

Description: Inform citizens about public issues related to the Citizens Clean Elections Act

Solutions:

To provide the public with communications, reports and publications that are clear and informative.

To effectively use all channels of communication, including new technologies, to publicize the Act and its implementation.

To provide leadership for outreach activities, including debates, public participation, candidate awareness and media relations.

To provide visibility to the new rules, policies and procedures promulgated by the Commission.

To evaluate and improve the effectiveness of the educational programs and information that the Commission provides to the public.

To successfully inform voters about the candidates running for statewide and legislative offices through candidate debates, statement pamphlets, and online publications.

Continue to promote understanding of Arizona's political system and constructive participation within the system.

Issue 3 Training, Management Development, and Commission Operations

Description: Ensure that the staff is competent to carry out the objectives and mandates of the Act

Solutions:

Ensure that the staff understands the Commission's mission and the expectations of their jobs.

Eliminate or combine jobs as necessary to maintain a lean staff

Utilize contract services or other services of other agencies

Attend management and leadership classes by staff members.

Issue 4 Enforcement

Description: To facilitate easier and more universal compliance with the Citizens Clean Elections Act

Solutions:

Provide frequent and effective client education programs and publications.

Simplify and improve reporting forms and procedures.

Provide clarity and consistency in actions taken by the Commission.

Revise candidate training programs to address new issues and to promote compliance.

Assist the Secretary of State to provide and continually improve a campaign finance management software application and encourage its use by the maximum number of political committees and political funds.

Issue 5 Financial, Fiscal Operations, Information Systems and Strategic Planning

Description: To abide by the statutory expenditure authority. To plan, develop and implement effective and efficient information systems that will help the Commission carry out its mission.

Solutions:

Monitor the amounts expended from the budget to ensure that expenditures do not exceed funds available.

Ensure that the revenues from other agencies are paid into the fund.

Use technology more effectively to identify compliance problems and to provide clients with resources to avoid problems.

Evaluate and improve the Commission's financial activities on an ongoing basis.

Ensure the Commission's educational obligations are met efficiently and effectively.

Determine when the fund contains insufficient monies or the spending cap would be exceeded were all candidates' accounts to be fully funded as early as possible.

Resource Assumptions

| | FY2022 Estimate | FY2023 Estimate | FY2024 Estimate |
|--------------------------------|-----------------|-----------------|-----------------|
| Full-Time Equivalent Positions | 9.0 | 9.0 | 9.0 |
| General Fund | 0.0 | 0.0 | 0.0 |
| Other Appropriated Funds | 0.0 | 0.0 | 0.0 |
| Non-Appropriated Funds | 7,000.0 | 7,000.0 | 7,000.0 |
| Federal Funds | 0.0 | 0.0 | 0.0 |